Navigating the South Dakota Legislature website

The South Dakota Legislature's website posts the bills and resolutions introduced and acted on during the 2015 legislative session, a list of and contact information for legislators, committee meeting and chamber schedules for the House and Senate and links to listen to the proceedings.

This legislative resource provides a step-by-step breakdown to find the information listed above.

Finding and tracking a bill or resolution

1. Visit <u>www.legis.sd.gov</u> to reach the legislature's homepage and move your cursor over the top of the "Legislative Session" link, but <u>do not</u> click the link:

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Legislative Session	Interim	Laws	Administrative Rules	Legislators	Budget	E-Subscribe (My LRC)	Students' Page	Reference Materials
1	Legislative Districts	Find My Legislator	Interim Schedule		838			

- 2. When your cursor is help over top of the "Legislative Session" link, a drop down window will appear, click "2015" in the drop down window.
- 3. After clicking the "2015" link, a blue box will appear on the left hand side of the subsequent screen. Click the "Bills" link:



4. On the main bills page, there are three links in the blue box located on the left side of the page that work best for finding a bill you're interested in.



• The "Quick Find" link is best used if you know the bill number you're looking for. Type the bill number into the box and click the "Get Bill(s)" button:

Bill(s):
Get Bill(s)
Bill Numbers can be entered in any of the following formats
HB1001
SB 2
1003
HCR 1001
Multiple bills can be entered if separated by commas.

• The "Text Search" link is used to find a keyword(s) in a bill or group of bills. Type the keyword(s) in the "Search Text" box and click the "Search" button:

Search Text: per-student allocation
Search
Enter the text to search for and click Search to get a list of bills containing the text you entered

 The "Full List" link will show each bill and resolution that has been introduced during session. Clicking on one of the links in the box below will take you to the list of House or Senate Bills, Commemorations, Concurrent Resolutions or Joint Resolutions:

House Bills	<u>Senate Bills</u>
House Commemorations	Senate Commemorations
House Concurrent Resolutions	Senate Concurrent Resolutions
House Joint Resolutions	Senate Joint Resolutions



- 5. Once you've located the bill you wish to review, click the link for the bill:
- 6. On the subsequent page you can find the sponsors of, the listed purpose of, date of the most recent action or scheduled hearing for and full text of the bill. You can also see how each committee member or legislator voted on the bill, if a vote has been taken, and listen to each committee hearing or floor debate on the bill, by clicking the SDPB logo in "Audio" column. House Bill 1001 [655]

Sponsors: Representatives <u>Sly</u>, <u>Dryden</u>, <u>Duvall</u>, <u>Haggar (Don)</u>, <u>Haggar (Jenna)</u>, <u>Hajek</u>, and <u>Verchio</u> and Senators <u>Tidemann</u> and <u>Hunhoff (Jean)</u> at the request of the Interim Education Funding Formula Study Committee

Purpose: gradually reduce, over a period of four years, the percentage of capital outlay funds that school districts may use for certain expenses.

(eywords: Education	, <u>School District</u>	Funds,	School Districts
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Date	Action	Audio	Location
01/14/2014	First read in House and referred to House Education H.J. 15		
02/05/2014	Scheduled for hearing	A.	1:36:15
02/05/2014	Education Deferred to the 41st legislative day, Passed, <u>YEAS 9, NAYS 5</u> . H.J. 302	A.	1:36:15

Bill Text Versions					
Date	HTML Version	PDF Version			
12/26/2013	Printed	<u>Printed</u>			

Finding your legislator

1. Visit **www.legis.sd.gov** to reach the legislature's homepage and the "Legislators" link:



2. On the Legislators page, you will find the full listing of 2015 legislators in the House and Senate, as well as a variety of options to find a legislator. To view a legislator's profile page, click their name or, if you're not sure who your legislator is, use the two options explained below: <u>Home > Legislators > 2015</u>

Who Are My Legislators?
Listing By District
Legislators
House Roster
Senate Roster
Historical Listing
Email a Legislator
Legislator Term Limits
Downloadable Address List

Session 2015 Legislators

House Members	Senate Members
Anderson, David L	Bradford, Jim
Bartling, Julie	Brown, Corey
Beal, Arch	Buhl O'Donnell, Angie
<u>Bolin, Jim</u>	Cammack, Gary
<u>Bordeaux, Shawn L</u>	Curd, R. Blake

• Clicking the "Who Are My Legislators" link takes you to a subsequent page where you can search for your local legislator by selecting your legislative district, county and/or city from the drop down menus and clicking the "Find My Legislators" button:

You can use this site to find your legislators. Use the form below to find them based on City, County, or District. If you need more detail, use the interactive district map to zoom into your street and find your district.

District:	 County: 	 City: Colman 	T
		Find My Legislators	

• Clicking the "Listing By District" link takes you to a subsequent page on which legislators are separated by the legislative district they represent:

District 01 (Brown, Day, Marshall, Roberts)							
Name	Chambe	r Status	Party	Occupation			
<u>Feickert, Dennis</u>	House	Incumbent	Democrat	Farmer/Rancher/Retired Fireman & Co. Commissioner			
Frerichs, Jason	Senate	Incumbent	Democrat	Farmer/Rancher			
McCleerey, Steven Democrat Grain Farmer, Cow/Calf Operator; Voluntee		Grain Farmer, Cow/Calf Operator; Volunteer					
	District 02 (Brown, Clark, Hamlin, Spink)						
Name	Chamber	Status	Party	Occupation			
<u>Greenfield, Brock L</u>	Senate	Other House	Republican	Businessman/Sub. Teacher/Coach			
<u>Greenfield, Lana</u>	House	New Member	Republican	Retired Teacher, Business Owner			
<u>Tulson, Burt</u>	House	ncumbent	Republican	Retired Contractor/Substitute Teacher/Farm Owner			

3. Once you've found the legislator you're looking for and have clicked their name, you'll be taken to their profile page, which contains personal, professional, legislation and contact information:

<u>Detail</u>	<u>Committees</u>	<u>Bills</u>	<u>Hearings</u>
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Representative Jacqueline Sly



Majority Whip

Party Republican Term Incumbent District 33 Counties Meade, Pennington Occupation Retired Teacher

Home Address 22560 Potter Rd. Rapid City, SD 57702-6132

Phone Numbers Home 605-343-4956 Capitol 605-773-3851 Business 605-381-9116

Other Contact Information

Email <u>Contact Representative Jacqueline Sly</u> Fax

- The "Detail" link displays the same information shown in the picture above.
- The "Committees" link lists the legislative committees the legislator is a member of, their role on committee and the day(s), time and location of the committee meeting.
- The "Bills" link lists the bills, resolutions and commemorations the legislator is either the prime sponsor or co-sponsor of.
- The "Hearings" link may list the committee hearing the legislator has testified at.

Email Contact Representative Jacqueline Sly

link and you will be taken to a subsequent page to complete your email:

4. To email your legislator, click the

Your Email Address:	
Your District:	T
To:	Rep. Sly
Subject:	
Message:	
	PyDCx
Enter Verification Code	
Send Me	essage

- All fields will be required to be completed, **except** the "Your District" field, but you may want to fill in the field to let your legislator know you are a constituent in their district.
- After filling in all required fields and completing your message, enter the verification code and click the "Send Message" button.
- After clicking the "Send Message" button, you will receive an automated email from the legislative website that requires you to confirm you are the individual who sent the message. Once confirmed, your email will be sent to the intended legislator.

Finding and listening to a scheduled committee meeting and/or chamber session

 Visit <u>www.legis.sd.gov</u> to reach the legislature's homepage and move your cursor over the top of the "Legislative Session" link, but <u>do not</u> click the link:



- 2) When your cursor is help over top of the "Legislative Session" link, a drop down window will appear, click "2015" in the drop down window.
- 3) After clicking the "2015" link, a blue box will appear on the left hand side of the subsequent screen. Click the "Chamber or Committee" link:

Bills
Chamber or Committee
Legislators
Bill Reports
General
Session Calendar
Schedule for Committee
Joint Rules
House Rules
Senate Rules
What's New

4) On the next page, House and Senate committee's and chamber sessions occurring that day will be listed. To view the list of bills a committee will hold a hearing on click the link with the date

and time listed:

3/31 10:00 AM

5) To listen to the live or archived committee meetings or chamber sessions, click the SDPB icon

** and the audio player will open (**Please note:** you may need to allow pop-ups from the legislative website in order for the audio player to open.)

6) To see the committee rosters, click either the "House" or "Senate" links in the blue box located on the left side of the page:



7) After selecting House or Senate, you'll see a list of committees in the blue box on the left side of the page. Click the committee you wish to review:

House Committees					
House Comminees					
House of Representatives					
House Agriculture and Natural					
Resources					
House Appropriations					
Joint Appropriations					
House Commerce and Energy					
House Education					
House Government Operations					
and Audit					
House Health and Human					
Services					
House Judiciary					
House Legislative Procedure					
House Local Government					
House Retirement Laws					
House State Affairs					
House Taxation					
House Transportation					

8) On the page dedicated to the committee you selected, you will see a list of committee members

 – Chair and Vice Chair of the committees are labeled. You will also see a variety of options:

<u>Detail</u>	<u>Members</u>	<u>Agendas</u>	<u>Minutes</u>	<u>Bills</u>
House Education				
Name	Chair/Vice			
<u>Campbell, Blaine "Chi</u>	<u>p"</u>			
Deutsch, Fred				
<u>Gibson, Peggy</u>				

- The "Detail" link notes the days, time, room, Chair and Vice Chair and legislative research council staff member assigned to the committee.
- The "Members" link lists each committee member.
- The "Agendas" link lists the agenda for each committee meeting.
- The "Minutes" link lists the minutes from each committee meeting and provides a link

to the audio archive of each meeting, which hear by clicking on the SDPB logo: $rac{W}{}$.

• The "Bills" link lists the bills that were tabled by the committee.