



**Associated School Boards
of South Dakota**
306 E. Capitol Ave
Pierre, SD 57501
605.773.2500
www.asbsd.org

Simplified Chart of Parliamentary Motions

Motion	2nd Required	Debatable	Amendable	Vote Required
1. Make a decision on a matter before the School Board (main/original motion)	yes	yes	yes	majority
2. Amend or Substitute Motion	yes	yes	yes	majority
3. Amend the Amendment	yes	no	yes	majority
4. Refer to Committee	yes	yes	yes	majority
5. Postpone to a Certain Time	yes	yes	yes	majority
6. Close Debate	yes	no	yes	2/3
7. Take a Recess	yes	no	yes	majority
8. Adjourn	yes	no	no	majority

Motion	2nd Required	Debatable	Amendable	Vote Required
Address a matter which has been tabled (take matter from table)	yes	yes	no	majority
Reconsider Prior Action	yes	yes	no	majority
Rescind Prior Action	yes	yes	yes	majority

The above motions or inquiries may be made at any time during the meeting when there is no other agenda item currently pending or being addressed by the school board.

Motion	2nd Required	Debatable	Amendable	Vote Required
Point of Order (on parliamentary procedure)	no	no	no	none
Request for information	no	no	no	none
Appeal a decision of the Chair/Pres.	yes	yes	no	majority
Require a roll call vote	no	no	no	none

The above motions deal with the conduct of the meeting and may be brought up at any time when business is being conducted.