

ASBSD Policy Services At-a-Glance

Service Package	INCLUDED SERVICES							ADD-ONS	
	ASBSD Manual on CD-Rom*	Telephone consultation	Dynamic Policy Manual	Policy Matters	District Policy Review	Up-to-date legal references	On-site consultation	Review of board minutes	Custom Policy Manual
Custom Policy Services	✓	✓	✓	✓	✓	✓	✓	✓	✓
Policy Review	✓	✓	✓	✓	✓	✓			
Communicator	✓	✓	✓	✓					
ASBSD Member	✓	✓							
								Handbook Audit	ASBSD E-Manual Services
								✓	✓
								✓	✓
								✓	✓
								✓	✓



306 E. Capitol Avenue
Pierre, SD 57501
605.773.2500 (p)
605.773.2501 (f)
www.asbsd.org
info@asbsd.org

NONPROFIT
U.S. POSTAGE
PAID
PERMIT NO. 262
PIERRE, SD 57501



**sound
policy.**

**sound
governance.**



govern well ••

School boards govern by adopting policies through the authority granted by the Legislature. Policies establish direction for the district – they set goals, assign authority and establish controls that make school management possible.

Policy is the mechanism school boards use to exercise the community's input at the local level. Policies reflect district priorities and establish a framework for educators to be accountable to the students, parents and communities they serve.

At the same time as the importance of sound policy has been heightened, local districts are facing a more demanding school environment. School board members and administrators face greater challenges and have less time to maneuver.

That's where ASBSD Policy Services comes in. ASBSD members can take advantage of ASBSD's experienced policy consultants, who bring expertise in the legal, legislative and labor relations environments.

Because ASBSD realizes that different districts have different needs, ASBSD Policy Services is structured to provide a spectrum of services.

SUSAN SMIT, SUPERINTENDENT, WAGNER ON CUSTOM POLICY SERVICES:

"With so many new programs starting up, it's a challenge to devote the necessary time to policy development. Without an outside hand to help, we would have been stuck. We're really pleased with both the relationship with ASBSD and the final custom policy manual."

BRUCE CARRIER, SUPERINTENDENT, LYMAN ON POLICY MATTERS:

"Development of appropriate policies for the school district is an continuous, ever-changing aspect of administration. It has been great to have a resource that gives policy examples when revising or developing new policy."

the four tiers •••••

The Membership Tier

ASBSD members will receive a limited amount of policy advice just for being an ASBSD member. In addition to receiving the ASBSD Policy Reference Manual on CD-Rom (every two years), members can still benefit from telephone consultation with ASBSD policy experts.

The Communicator Tier

Designed for districts that want a free flow of policy information, the Communicator builds on the Membership Package by adding a subscription to Policy Matters and the Dynamic ASBSD Policy Reference Manual.

Policy Matters is a publication designed specifically for the ongoing development of sound school board policy. Published at least four times during the school year, Policy Matters tackles emerging policy issues to provide districts with the resources they need to keep their manual up-to-date.

Combine Policy Matters with the Dynamic ASBSD Policy Reference Manual, and districts have even more power at their fingertips. The Dynamic ASBSD Policy Reference Manual is a web-based, searchable reference that provides hundreds of sample policies at the click of the mouse.

Additional services •••••

ASBSD E-Manual Services

We'll convert your district policy manual into a dynamic, searchable online format. From set-up to ongoing maintenance, ASBSD's E-Manual Services will help your district put your manual into a format your community can use.

Handbook Audit

ASBSD staff will review your district handbooks to ensure consistency with district policies.

Policy Review Tier

Designed for districts with on-site policy staff, the Policy Review service involves a review of your districts policy manual by our policy experts. ASBSD will check your manual for accuracy, relevance, timeliness and consistency, and provides your district with a detailed report of findings. ASBSD staff will review all legal references to make sure they are up-to-date and recommend changes to policies found to be obsolete, illegal or ill-advised.

Custom Policy Services Tier

Designed for districts that need a higher level of service, ASBSD's Custom Policy Service involves face-to-face interaction between your board, administration and ASBSD's policy experts. In addition to reviewing your current policy manual, ASBSD will review up to three years of board minutes and resolutions to get a feel for how your district governs itself.

Contact ASBSD to discuss pricing •••••

ASBSD Protective Trust members •••••

Do you qualify?

Sound board policy protects your district from liability and risk. That's why if you're a member of the ASBSD Protective Trust, you may qualify to have part of the cost of ASBSD's Policy Review or Custom Policy Service - paid for.

If you're curious, contact ASBSD Assistant Executive Director Malcolm McKillop to see if your membership in the ASBSD Protective Trust can help you sure up your district policy.