Welcome to ASBSD School Board, our online training site for school board members.

You have been registered for an online course and need to set up your account to begin the training course.

Starting your course is quick and simple and described in the steps below. If you have any questions, please contact ASBSD Leadership Development Director Dr. Randy Royer at 605-773-2504 or at rroyer@asbsd.org

- To get to ASBSD's School Board U, simply click the green "Get Started" button at the bottom of the welcome email (if you do not see the button you may have to download the pictures in the email) OR visit <u>www.schoolboardu.com/asbsd</u> and click the "Login" link found at the top right of the web page.
- 2. Enter your username (your email address), type in a password of your choosing and click the green "Login" button.
- 3. Once you have completed the login process, you will see a green header on your webpage that reads "My Courses" in the left corner. Below that you will see the course(s) you are registered for, simply click the green "Start" button and your course will begin.

A few things to note:

- You will only receive a Welcome to School Board U email after being registered for your first course.
- Each subsequent course you are registered your will receive a confirmation email signaling you've been registered for the course and you can click the green "Get Started" at the bottom of the email or visit www.scholboardu.com/asbsd.
- Once you have set your password on your first entry to the School Board U website, it will remain the same.
- If you forget your password, click the "Forgot Password?" link and you'll receive an email that will allow you to reset it.