

# BoardDocs LT & BoardDocs Pro

## Two Solutions. No Excuses.



## BoardDocs Saves Money, Time and Helps Your Board Operate More Effectively

### BoardDocs LT

The ideal solution for many organizations who need a reliable agenda service with all of the power of BoardDocs Pro, without all of the features that larger organizations often require.



### BoardDocs LT includes all of the following, and more:

- BoardDocs eAgenda Solution
- BoardDocs MetaSearch
- User-customizable, Cloud-based Publishing Interface
- Attach Virtually Any Type of Document to Agenda Items
- Audio and Video Playback Indexed by Specific Agenda Item
- Granular Ability to Withhold Sensitive Information from the Public
- Support for Web-based Policy Solutions
- 7 x 24, Secure, Power-redundant Hosting with Daily Backups
- Search Functionality for Consolidated Searches on Any Content
- Create and Save Draft Meetings
- Create and Publish Administrative-level Content
- Up to 10 Years of History with DVD Archiving beyond 10 Years
- User and Security Administration via People Manager
- XML Access to Public Data provides Dynamic Data for Existing Web sites
- Customized Printing of Agendas, Agenda Items and Meeting Packets
- Social Sharing via Twitter, Facebook and email
- On-site Training and 7 x 24, Toll-free, US-based Technical Support

### BoardDocs Pro

BoardDocs Pro includes the most comprehensive suite of eGovernance tools available and will dramatically improve the way you manage packets, access information and conduct meetings.



### BoardDocs Pro includes all LT features, in addition to:

- BoardDocs ePolicy Development and Publication Solution
- BoardDocs Library including Events, Strategic Goals and Customized Board Member Pages
- Integrated Board Goals Management and Tracking
- Separate, Customizable Packets for Board Members, the Administration and Public
- Private Document Annotations for Board Members
- Advanced Document Workflow with Support for Unlimited Number of Document Submitters
- Customizable Approval Process for Agenda Items
- Meeting Control Panel (MCP) to Display and Record all Board Actions During the Meeting
- Online or Manual Voting with Support for Virtually Any Type of Vote
- Automated Minutes Generation and Release
- Automated Public Score Board with Voting Results and Speaker Timer
- Customizable email Notifications
- "Follow Me" so Board Members Will Never Get Lost

***New "Plus" functionality enables organizations with multiple public governing bodies to leverage BoardDocs to provide a separate, distinct and comprehensive suite of services to each group. For pricing and information about Plus, call us today!***

**Learn More!** To see how BoardDocs can work for you, visit [www.boarddocs.com](http://www.boarddocs.com) or call (800) 407-0141.

# What people are saying about BoardDocs®

"The ability to search agenda items and add attachments and supporting documentation on the fly, beats copying paper any day. Do your county a favor and get on board with BoardDocs."

**Jerry W. Derr**

Commission Assistant/Human Resource Director, Meade County, SD

"In the first year, our organization saved an estimated \$25,000 in paper costs; the savings last year are believed to be more than \$30,000!"

**Sandra Smith**

Clerk of the Board of Trustees, Sweetwater Union High School District, CA

"The software is very easy to use and makes board packet time so much easier and less stressful."

**Christy Knapp**

Senior Executive Assistant, Community Hospital, CO

"Boarddocs has completely changed the way we do business and has saved us thousands thus far!"

**Teresa Johnson**

Senior Office Administrator/Board Secretary, Mid-Continent Library, MO

"BoardDocs gives colleges and our own organization the chance to develop comprehensive agendas and meetings in an easy, transparent way. It's been a fantastic tool!"

**Kimi de los Reyes**

Director of District Services, Community College League of California

## About BoardDocs

*BoardDocs services are developed and marketed exclusively by Emerald Data Solutions™, Inc., the market leader and pioneer of eGovernance solutions. Serving more than 750 organizations nationwide, BoardDocs' paperless agenda services give governing bodies turn-key electronic solutions for processing virtually any type of governance document, including agenda items, supporting documents, policies, procedures and more. BoardDocs' services alleviate the enormous task of assembling, printing, distributing and revising board packets. BoardDocs' unique, state-of-the-art solutions also save money, reduce staff time, improve board effectiveness, increase transparency in governance and have a positive effect on the environment.*

For more information or to arrange a demonstration, call (800) 407-0141 or visit us at [www.boarddocs.com](http://www.boarddocs.com).



*This communication is printed on recycled paper, which contains post-consumer recycled material.*

## Save Money. Save Time. Make a Difference.