

ASBSD Board of Directors Meeting (Friday, April 20, 2018)

*Generated by Katie Mitchell-Boe on Saturday, April 21, 2018*

1. Call to Order - President Thaelke called the meeting to order at 12:00 p.m.

Present were board members: Anita Peterson, Tom Farrell, Melissa Whipple, Deb Koenecke, Susan Humiston, Duane Alm, Bryan Bauer, Denise Lutkemeier, Neil Putnam, Rick Olson, Eric Stroeder, Ron Riherd and Kathy Greenway. Absent were board members: Steve Kubik, Pam Haukaas Also present were ASBSD staff members Dr. Wade Pogany, Tyler Pickner, Matt Flett, Gerry Kaufman, Dr. Randall Royer and Katie Mitchell-Boe.

Information: 1.1 Good News –

Melissa Whipple – Todd County has hired an Interim Superintendent with the hiring of their retired superintendent, Dr. Richard Bordeaux. She stated the community was excited to have him come back to their school district.

Deb Koenecke – Deuel gymnastic team won the state title defeating Madison Central School. Building projects continue to move forward.

Tom Farrell – Madison Central won the Girls Basketball State Tournament and placed second at the state gymnastic meet. The school district is very proud they will be able to serve free school lunch to all children between the ages of 1 to 18 during the summer months. Madison Central cheerleaders won the Spirit of Six for both girls and boys basketball.

Neil Putnam – Mitchell Show Choir placed first at State and their girl gymnastic team won the state title.

Susan Humiston – Edgemont's superintendent is retiring and their district has put together an administrative team to handle district roles and responsibilities. The track is being utilized this spring and the community is very proud of it. On a personal note she was re-elected for a three-year term.

Eric Stroeder – The Mobridge-Pollock Robotic Teams continues to create robots and win at competitions. The district is updating heating and cooling systems in elementary building.

Anita Peterson – Grandparents day was celebrated at Philip with 150 grandparents joining their grandchildren for lunch. The district has revamped their 8<sup>th</sup> grade graduation ceremony.

Denise Lutkemeier – Wilmot has hired a new principal and they were able to send staff to the TIE conference. Teachers were inspired and excited to implement some of material they observed.

Todd Thaelke – Smithfield funded 25 students for food/culinary studies. Facilities study group is a diversified group of 25-30 citizens and are moving forward. On a personal note he was re-elected for a three year term.

Duane Alm – Aberdeen Girls' Basketball won the "AA" championship. The group of young ladies have played together since the 5<sup>th</sup> grade. Paiton Burckhard, has received 5 coaches awards this year including the Spirit of Sue. The Aberdeen Cheerleaders won the Spirit of the Six and negotiations for the school year are complete.

Kathy Greenaway – Yankton is adding an additional teacher for their preschool program which is serving approximately 200 students. Free lunch will be served at 3 sites this summer. Yankton Boys' won the "AA Basketball" Tournament for the first time in 40 years. Their coach was also the state basketball coach of the year.

Rick Olson – Howard was blessed with lots of snow so they have had late starts. The district is now making up the time by starting early and going late so the seniors will graduate on time. The Senior Class of 2018 donated their class funds so a sign could be built at the school.

Bryan Bauer – Douglas Boys' Basketball made it to state and their cheerleaders won the Spirit of Six. Negotiations are almost complete. Douglas joined the ASBSD Health Fund and the employees are excited with the program.

Ron Riherd – On a personal note Ron shared he was a coach on the Yankton Bucks winning team 40 years ago. Summer food services will be provided by bus/food trucks. Dual enrollment between Rapid City Schools and Western Dakota Tech has proven very beneficial as some students will be graduating high school with an Associate Degree.

## 2. Approval of Minutes

Action, Minutes: 2.1 Approval of Minutes November 16, 2017

Moved by Duane Alm, seconded by Deb Koenecke to approve the November 16, 2017 minutes as presented. Motion carried.

## 3. Reports

Information: 3.1 NSBA Report - Neil Putnam briefly reported on the National School Board Association activities. Neil reported NSBA has hired a full time equity officer and have added additional funding for school security.

NSBA in cooperation with Lifetouch Studios created a Lifetouch Memory Mission, Neil was chosen to participate in. Mission 2018, a mission to the Dominican Republic. Educators from all over the US worked together to build a school in a very remote site in the Dominican Republic. He shared pictures and culture differences.

Information: 3.2 NSBA 2018 Convention Reports

Neil Putnam reported 6800 people registered for the NSBA Convention. Speakers were great and the interest sessions were well attended.

Wade Pogany – Dr. Pogany shared speaker Terry Bradshaw presentation on relationships.

Todd Thoenke – Todd commented on Terry Bradshaw's presentation as well as Anne Bancroft's on "fake news".

Denise Lutkemeier – Terry Bradshaw's presentation was super and her take was a bit different in we need to remember each child has its own potential and we need to focus on the child. Breakout sessions were fantastic and difficult to select which ones to attend.

Anita Peterson – Julian Castro, Former U.S. Secretary of Housing and former Mayor of San Antonio, shared his story of his humble upbringing to the positions he has held.

Each director commented the networking at the convention really makes them thankful and appreciative they are from South Dakota.

Action, Report: 3.3 Executive Committee Meetings Minutes

Dr. Pogany shared the minutes of the Executive Committee that met April 7, 2018.

#### 4. Financial Items

Action: 4.1 Financial Reports through March 2018 - Matt Flett, CFO

Matt Flett reported as of March 31<sup>st</sup> it means we have completed 75% of our fiscal year. As of March 31<sup>st</sup> we have received \$1,667,268.96 of 81.31% of our revenue budget and have expended \$1,426,805.83 of 72.12% of our expenditure budget.

At this same time last year, the Association had total revenue was \$1,572,792.91 or 78.20% of our revenue budget. While expenditures were at \$1,380,621.93 or 68.65% of our expenditure budget. We ended FY 2017 with an increase in Net Assets of \$202,875.

Matt finished his presentation with sharing that the Association has a strong balance sheet and strong financial position, Moved Denise Lutkemeier, seconded by Rick Olson to approve the financial report as presented. Motion carried.

Presentation: 4.2 Protective Trust Update

Matt Flett reported the Protective Trust's Health, Property/Liability, and Workers' Compensation Fund expenditure functions recognize the Association's cost in administering these funds under the contractual agreement with the Protective Trust.

With the health fund assessment behind us, the Association invested \$1.25 million with BankWest Trust Department in August 2017. The expected unrealized/realized gain in investment income has been budgeted for in FY 2018.

Action, Discussion, Presentation: 4.3 2018-2019 Proposed Budget

Matt Flett reported a majority of the Association's budget is salary and benefits. The requested budget increase for Association employee salary increase is 3% and to move the minimum health insurance deductible offering from \$500 to \$1000. The Association was able to move away from age rated health insurance premium and back to composite rating for July 1. This will make administration of the plan easier. Dental insurance will increase 0%.

A 3% raise to the staff will cost the Association \$26,000 in FY 2019. However, the change in health insurance deductible will save the Association \$25,000. After factoring in the increase in FICA/Medicare and SDRS because of the salary raises the Association salary and benefits package the increase is mere \$4,300 in FY 2019 compared to FY 2018 or a 0.39% increase.

We continually reinforce to the staff the importance of accurate program time allocation and are striving for clear, concise definitions of programs. Moved by Mellissa Whipple, seconded by Deb Koenecke to approve the proposed budget as presented. Motion carried.

#### 4. Action, Discussion, Presentation: 4.4 Pcard resolution

Matt Flett explained the recommendation for ASBSD Inc. to use the pCard program.

#### Resolution Authorizing Issuance of Individual Procurement Cards

WHEREAS, the Board of Directors of the Associated School Boards of South Dakota has the authority to enter into an agreement with the Bank of Montreal for purchasing cards;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Associated School Boards of South Dakota that the President is authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the Associated School Boards of South Dakota under such terms and conditions as approved by the Board.

The Board authorizes the Executive Director and/or CFO to execute a p-Card program agreement on its behalf.

Approved this 20<sup>th</sup> day of April, 2018.

Moved by Susan Humiston, seconded by Kathy Greenaway to approve as presented.

#### 5. Advocacy

##### Information: 5.1 Policies and Resolutions Committee Appointments

President Todd Thielke has appointed Tom Farrell, Kathy Greenaway, Denise Lutkemeier, Anita Peterson, Eric Stroeder and Todd Thielke to the Policy Resolutions committee. The Committee will meet this summer to discuss the legislative agenda of ASBSD

##### Discussion: 5.2 Major Initiatives Discussion

Dr. Pogany lead the board in discussion of ASBSD's leadership in new initiatives in education. The goal is to determine what if any new educational issues should be addressed and what the involvement should be.

At the fall Rapid City Region Meeting the complex issues of mental health problems in South Dakota students was discussed. The examples of growing number of students with behavioral problems are numerous.

Unless there is a collective community concern to find solutions to mental health issues for our students there will be a continued loss of lives, teachers leaving education because of the stress of dealing with students and the inability for students to learn. Consensus of the board was for ASBSD to offer leadership in organizing the group and hosting meetings to begin the dialogue.

##### Action, Information: 5.3 Future Legislative Issues

Dr. Pogany updated the Board on the 2018 Legislative Session. Board will provide input to the Policy and Resolutions Committee on future legislative topics. Topics briefly discussed include:

What should ASBSD's response be if the threat of state aid going below the index factor (rate of inflation) continues in the future?

What should ASBSD's response be to potential school safety legislation?

What should ASBSD's response be to potential legislation on open government concerns, ie. settlement agreements?

What should ASBSD's response be to the growing push by home school groups to expand their ability to participate in extra-curricular activities?

What should ASBSD's next step be regarding the private schools scholarship tax credit issue?

What other advocacy topics should we consider?

The meeting recessed until 8:00 a.m. April 21, 2018

The meeting was called back to order at 8:00 a.m.

## 6. ASBSD Awards

Action, Discussion: 6.1 ASBSD Awards

Dr. Pogany advised the Board nominations are open for the following ASBSD Awards: School Bell Award; Community Service Award; Outstanding School Board Member; School Board Award of Excellence. Names were submitted for the School Bell Award and ASBSD Executive Committee will make final decision.

Dr. Pogany read the legislative commemoration honoring Mitchell School Board Vice President Neil Putnam for receiving the 2017 ASBSD School Board Member of the Year Award.

## 7. Strategic Plan

Action, Discussion: 7.1 Strategic Goals for 2018 to 2021

Dr. Pogany presented a summary of progress of the three years of the strategic plan. He then asked the Board to review and discuss where the Association will be in the next 700 days? Given the recommendations presented by staff consider the following questions.

Do the goals and strategic objectives meet the vision and mission of ASBSD?

Do the goals and strategic objectives accomplish the direction the Board wants to take in the next three years?

What additions or deletions would the Board wish to edit from the recommendations?

Discussion followed with final adoption of goals taking place at the August 2018 meeting.

## 8. Director's Report

### Information: 8.1 Program updates

Dr. Pogany invited the Board to host one of the region meetings in September/October 2019. He asked they please let him know as soon as possible if interested.

Dr. Pogany advised anyone interested in running for the 2<sup>nd</sup> Vice President position to please complete an application and return to him by July 1, 2018.

### Information: 8.2 Joint Convention 2018 Report

Dr. Pogany provided information on the upcoming ASBSD/SASD Convention which will be held August 9 & 10 at the Sioux Falls Convention Center.

### Information: 8.3 Recognition of Directors

Dr. Pogany recognized the following outgoing directors for their service to the Board. Deuel School Board President Debbe Koenecke was presented a plaque for her seven years of service on the ASBSD Board of Directors, Douglas Board Member Bryan Bauer for his four years and Howard School Board President Rick Olson for his three years.

## 9. Other Business

### Information: 9.1 Next meeting is scheduled for August 8, Sioux Falls

The Board recessed for 15 minutes so the staff was provided an opportunity to leave the meeting as the final action was the Evaluation of the Executive Director.

## 10. Executive Session

### Discussion: 10.1 Executive Director Evaluation

## 11. Adjournment

Action: 11.1 Motion to Adjourn – The meeting was declared adjourned.