**Outstanding School Superintendent of the Year Award Application**

**INSTRUCTIONS FOR SUBMITTING MATERIALS FOR THE OUTSTANDING SCHOOL SUPERINTENDENT AWARD**

MATERIAL SHOULD BE ORGANIZED IN THE FOLLOWING ORDER AND SUBMITTED AS A PDF OR PRINTED PACKET:

* Overview Form
* Basic Data Sheet
* Resume
* Narrative document outlining nominee’s strengths in the following areas:

1. **Leadership for Learning**—creativity in successfully meeting the needs of students in his or her school system;
2. **Communication**—strength in both personal and organizational communication;
3. **Professionalism**—constant improvement of administrative knowledge and skills, while providing professional development opportunities and motivation to others on the education team; and
4. **Community Involvement**—active participation in local community activities and an understanding of regional, national, and international issues.

* Up to three letters of recommendation may be included as part of the application.

**PLEASE SEND OR EMAIL YOUR PACKET TO:**

Jennifer Lowery, Superintendent jennifer.lowery@k12.sd.us   
 Tea Area School District

131 N Poplar Ave

Tea, SD 57064

**ALL PACKETS MUST ARRIVE ON OR BEFORE MARCH 28.**

**Superintendent Awards - Overview Form**

* Completed nomination form must be received by the secretary of SDSSA prior to March 28th of the year of the selection.
* Outstanding Superintendent of the Year nominations will be considered for Community Leader of the Year and Innovator of the Year

**Choose an award Category(s):**

|  |  |
| --- | --- |
|  | **Distinguished Service Award:** |
| * Is to honor retired or retiring superintendents who have exhibited exemplary leadership ability and who have enhanced the school Superintendency in South Dakota. The award shall be in the form of a suitably engraved plaque which shall remain the property of the person so chosen to receive the award. | |

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|  | **Innovator Award:** |
| * Is to honor a superintendent who has exhibited exemplary leadership ability in creating new programs or concepts that have a positive impact on staff development, recruitment, or retention; or creating new programming that directly impacts student learning, student achievement, or student educational experiences. | |

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|  | **Rookie of the Year Award:** |
| * Is to honor a superintendent in their first three years in the profession who has exhibited exemplary leadership ability in making a difference in their school district through new programs or concepts that have a positive impact on the dynamics of the district. | |

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|  | **Community Leader of the Year Award:** |
| * Is to honor a superintendent who has made an investment in his/her community above and beyond the scope of the school district’s responsibilities. | |

**Nominated By:**

|  |  |
| --- | --- |
| School Site & District: |  |
| Name: |  |
| Title: |  |
| Phone: |  |
| Email: |  |

**Nominee Information:**

|  |  |
| --- | --- |
| Name of Nominee: |  |
| District: |  |
| Phone Number: |  |
| Email: |  |

**SUPERINTENDENT AWARD**

*Basic Data Sheet*

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name:** |  | **Phone Number:** |  |
|  |  |  |  |
| **Home Address:** |  | | |

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| --- | --- | --- | --- |
| **Name of School District:** |  | **School Address:** |  |

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| **Years in Current Position:** |  | **Total Years in Education:** |  |

***All nominations for Superintendent of the Year will also be considered for Superintendent of the Year, Innovator of the Year, and Community Leader of the Year.***

***PROFESSIONAL PREPARATION***

|  |  |
| --- | --- |
| ***Date(s)*** | ***Institution- Location*** |
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***PREVIOUS TEACHING/ADMINISTRATIVE EXPERIENCE***

|  |  |  |
| --- | --- | --- |
| ***Date(s)*** | ***Position*** | ***Institution- Location*** |
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***Please Include:***

* *Resume*
* *Narrative document*
* *Up to three letters of recommendation*